



GORDON MEMORIAL HEALTH SERVICES

BOARD MEETING MINUTES

DATE	December 30th, 2025	TIME	3:00 pm	FACILITATOR	Doug Woodbeck, Chairperson
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ROLL CALL	
Board Members Present	Doug Woodbeck, Patty Faulk, Kayti Schwarting, Cornelius Ray
Board Members Not Present	Dennis Child
Staff Members Present	Megan Heath, Michaela Yardley, Amanda Kehn, Kelsey Smith, Katie Kruger, Stephanie Huffman, Heidi Beguin

ITEM
<p style="text-align: center;">CALL MEETING TO ORDER</p> <p>The regular meeting of the Gordon Memorial Hospital District Board of Directors was called to order by Doug Woodbeck, Chairperson, at 3:01 pm on December 30th, 2025, at GMH, 300 East 8th, Gordon, Nebraska. Acknowledgement of Open Meetings Law Posted on East wall.</p>
<p style="text-align: center;">APPROVAL OF AGENDA</p> <p>Patty Faulk moved to approve the agenda for December 30th, 2025 with the addition of New Business item D. Cornelius Ray seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. Motion Passes.</p> <p style="text-align: center;">CONSENT OF AGENDA</p> <p>Cornelius Ray moved to approve consent agenda for December 30th, 2025. Kayti Schwarting seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. Motion Passes.</p>
<p style="text-align: center;">REPORTS</p> <p>Financial Report: CFO Kelsey Smith reported on November financials. There was a drop in revenue due to being short a provider, but the provider tax to the state and exterior work was also paid, as well as staff bonuses. GMH had a loss of -\$43k, Gordon Clinic had a loss of -\$96k, Rushville Clinic had a loss of -\$3k, Gordon Countryside Care had income of \$23k, and Busy Bees had a loss of -\$27k. Overall operating income was a loss of -\$146k. Year to date is \$1.3M.</p> <p>Patty Faulk moved to approve financials, and Kayti Schwarting seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. Motion Passes.</p> <p>CEO Report: Megan Heath, CEO, discussed additions to her report. The bylaws for the board aren't quite done. There was a discussion on PTO buy back and how it works. Dishwasher at GMH has been fixed but is 23 years old so looking for approval for new one. No other questions. See packet.</p>

ITEM

Quality Report: No questions. See packet.

Department Reports: No questions. See packet.

NEW BUSINESS

A. Discuss, Consider, and Take Action on quote for GMH dishwasher from 1.) Black Hills Chemical for product CMA-180-S for \$11,274.99, includes service and installation 2.) Black Hills Chemical for product CMA-180-ST for \$12,453.99, includes service and installation 3.) US Foods for product CMA-180-S for \$10,354.58, does not include service and installation.

Cornelius Ray made a motion to approve 2.) Black Hills Chemical for product CMA-180-ST for \$12,453.99, and Patty Faulk seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. **Motion Passes.**

B. Discuss, Consider, and Take Action on quote for cement at GMH from 1.) T&T Craig Builders Inc for \$96,640.00 2.) Fuller Construction Company for \$114,612.50

Cornelius Ray made a motion to approve 1.) T&T Craig Builders Inc for \$96,640.00, and Kayti Schwarting seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. **Motion Passes.**

C. Discuss, Consider, and Take Action on quote for new windows at GCC from 1.) Compass General Contracting for \$117,850.00 2.) Jefco Glass LLC for \$111,197.74

There was a discussion on the windows. There are 48 original windows. Beds next to the windows feel air coming through. Some residents can't see out of them.

Kayti Schwarting made a motion to approve 2.) Jefco Glass LLC for \$111,197.74 and Cornelius Ray seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. **Motion Passes.**

D. Discuss, Consider, and Take Action on opening two CDs at First National Bank with state directed payment that was received, in the amount of \$500,000 each with Megan Heath and Cornelius Ray as account signers. The first CD is 182 days, at 3.6% and the second CD is a 12-month one at 3.45%.

Patty Faulk made a motion to approve opening two CDs at First National Bank with the state directed payment, in the amount of \$500,000 each with Megan Heath and Cornelius Ray as account signers, and Kayti Schwarting seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-abstained, Kayti Schwarting-yes, Doug Woodbeck-yes. **Motion Passes.**

OLD BUSINESS

N/A

POLICIES AND PROCEDURES

A. GMH-DIET-072 Food Safety and Sanitation	New
B. GMH-DIET-073 Food Safety Dietary Manager Responsibilities	New
C. GMH-DIET-074 Employee Sanitary Practices	New
D. GMH-DIET-075 Authorized Personnel in Dietary Department	New
E. GMH-DIET-076 General Sanitation of Kitchen	New
F. GMH-DIET-077 Personal Hygiene and Health Reporting	New
G. GMH-DIET-078 Handwashing	New
H. GMH-DIET-079 Hand Antiseptic	New
I. GMH-DIET-080 Bare Hand Contact with Food and Use of Plastic Gloves	New
J. GMH-DIET-081 Clean Dishes – Dish Machine	New
K. GMH-DIET-082 Dish Machine Temperature Log	New
L. GMH-DIET-083 Maintenance of the Dish Machine	New
M. GMH-DIET-084 Cleaning Dishes – Manual Dishwashing	New
N. GMH-DIET-85 Handling Clean Equipment and Utensils	New
O. GMH-QA-001 GMH Quality Assurance and Performance Improvement Program Plan	Rev.
P. GMH-RM-500 GMH Emergency Operations Plan	Rev.
Q. GMHS-FIN-9002 Professionals Journals Policy	New
R. GMHS-HR-026 Relocation Assistance	New
S. GMHS-HR-015 PTO Buy-Back Program	New

ITEM

There was a discussion about PTO transferring to dollars and how it's not healthy to not take time off to earn an extra paycheck.

Cornelius Ray made a motion to approve the above policies and procedures, and Patty Faulk seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. **Motion Passes.**

CREDENTIALING

New Appointment-

Alexandra White, DO	Active/Provisional	Family Medicine
Hadly Eisenbeisz, MD	Consulting/Provisional	Ophthalmology
Harpaul Bajwa, MD	Consulting/Provisional	Cardiology
Rita Vaughn, CRNA	Consulting/Provisional	Anesthesiology

Re-Appointment-

Patty Faulk made a motion to approve all of the credentialing medical providers and Cornelius Ray seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. **Motion Passes.**

PUBLIC COMMENT PERIOD

EXECUTIVE SESSION

N/A

Such Closed session in accordance with Nebraska Open Meetings Act Section 84-1410 of the Nebraska Revised Statutes.

NEXT REGULAR MEETING

January 27, 2026 regular board meeting at 3:00 pm.

ADJOURNED

Doug Woodbeck, Chairperson asked if there was any other business to come before the Board. With no further business being noted the meeting was adjourned at 3:44 pm.

Doug Woodbeck, Chairperson of the Board

Date