



GORDON MEMORIAL HEALTH SERVICES

BOARD MEETING MINUTES

DATE	November 25th, 2025	TIME	2:30 pm	FACILITATOR	Doug Woodbeck, Chairperson
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ROLL CALL	
Board Members Present	Doug Woodbeck, Patty Faulk, Kayti Schwarting, Cornelius Ray
Board Members Not Present	Dennis Child
Staff Members Present	Megan Heath, Michaela Yardley, Amanda Kehn, Kelsey Smith, Katie Kruger, Stephanie Huffman, Becky Jensen, Angie Clark

ITEM
<p style="text-align: center;">CALL MEETING TO ORDER</p> <p>The regular meeting of the Gordon Memorial Hospital District Board of Directors was called to order by Doug Woodbeck, Chairperson, at 2:31 pm on October 30th, 2025, at GMH, 300 East 8th, Gordon, Nebraska. Acknowledgement of Open Meetings Law Posted on East wall.</p>
<p style="text-align: center;">APPROVAL OF AGENDA</p> <p>Patty Faulk moved to approve the agenda for November 25th, 2025 with the addition of New Business item E. Cornelius Ray seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. Motion Passes.</p> <p style="text-align: center;">CONSENT OF AGENDA</p> <p>Patty Faulk moved to approve consent agenda for November 25th, 2025. Kayti Schwarting seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. Motion Passes.</p>
<p style="text-align: center;">REPORTS</p> <p>Financial Report: CFO Kelsey Smith reported on audit financials. It was a good audit, \$18 million compared to last year's \$14 million. Not a lot of change in the two years prior. Sick leave policy is new, due to a new law.</p> <p>Patty Faulk moved to approve financials, and Cornelius Ray seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. Motion Passes.</p> <p>CEO Report: Megan Heath, CEO, talked about her report. There was a discussion on bylaws. No other questions. See packet.</p> <p>Quality Report: No questions. See packet.</p> <p>Department Reports: No questions. See packet.</p>

ITEM

NEW BUSINESS

A. Discuss, Consider, and Take Action on FY2025 Audited Financials

Kayti Schwarting made a motion to approve and Cornelius Ray seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. **Motion Passes.**

B. Discuss, Consider, and Take Action on quote from Tillotson for additional roof solution at Gordon Memorial Hospital for \$6,354.00

There was a discussion about the roof above the loading dock - a section not included in the insurance claim – that’s leaking.

C. Discuss, Consider, and Take Action on quote from Davis Design for facility master plan of Gordon Memorial Hospital for \$20,000.00

Patty Faulk made a motion to approve and Cornelius Ray seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. **Motion Passes.**

D. Discuss, Consider, and Take Action on quote from TACORE Medical for physician placement fee for \$30,000.00

Cornelius Ray made a motion to approve the placement fee for Dr. White, coming to GMHS January 5th, 2026, and Kayti Schwarting seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes.

Motion Passes.

E. Discuss, Consider, and Take Action on quote from Tuma Electric LLC for house remodel at 801 N. Spruce for \$7,971.84

Cornelius Ray made a motion to approve and Patty Faulk seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. **Motion Passes.**

OLD BUSINESS

N/A

POLICIES AND PROCEDURES

- A. GMH-OR-216A Principles of Sterilization (Rev.)
- B. GMH-OR-217A Preparation and Packaging of Instruments for Sterilization (Rev.)
- C. GMH-LAB-600 Faxed Labs Order Processing (New)
- D. GMH-DIET-049 Hours of Operation (New)
- E. GMH-DIET-050 Food Safety Dietary Manager Responsibilities (New)
- F. GMH-DIET-051 Inventory Cost and Control (New)
- G. GMH-DIET-052 HACCP and Food Safety (New)
- H. GMH-DIET-053 Foodborne Illness Hazard Prevention (New)
- I. GMH-DIET-054 General HACCP Guideline for Food Safety (New)
- J. GMH-DIET-055 Food Procurement and Facility Gardens (New)
- K. GMH-DIET-056 Accepting Food Deliveries (New)
- L. GMH-DIET-057 Food Storage (New)
- M. GMH-DIET-058 General Food Preparation and Handling (New)
- N. GMH-DIET-059 Meat and Vegetable Preparation (New)
- O. GMH-DIET-060 Food Temperatures (New)
- P. GMH-DIET-061 Handling Cold Foods for Trayline (New)
- Q. GMH-DIET-062 Taste Testing (New)
- R. GMH-DIET-063 Use of Leftovers (New)
- S. GMH-DIET-064 Food Allergies (New)
- T. GMH-DIET-065 Food Brought in from Outside the Facility and Personal Food Storage (New)
- U. GMH-DIET-066 Providing Food and Supplies for Other Departments (New)
- V. GMH-DIET-067 Floor Stock (New)
- W. GMH-DIET-068 Dietary Services Problems (New)
- X. GMH-DIET-069 Reporting Foodborne Illness (FBI) (New)
- Y. GMH-DIET-070 Food Safety- Preventing Burns (New)
- Z. GMH-DIET-071 Food Safety- Ice (New)

ITEM

Patty Faulk made a motion to approve the above policies and procedures, and Kayti Schwarting seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. **Motion Passes.**

CREDENTIALING

New Appointment-

Michael McFall, MD Consulting/Provisional Pathology

Re-Appointment-

Cassie Banks, APRN Active/Full Nurse Practitioner

Kevin Gillespie, MD Consulting Diagnostic Radiology

Meagan Uzee, MD Consulting Diagnostic Radiology

Patty Faulk made a motion to approve all of the credentialing medical providers, and Cornelius Ray seconded. Roll Call Vote: Patty Faulk-yes, Cornelius Ray-yes, Kayti Schwarting-yes, Doug Woodbeck-yes. **Motion Passes.**

PUBLIC COMMENT PERIOD

EXECUTIVE SESSION

Doug Woodbeck called for an Executive session at 3:34 pm.

Such Closed session in accordance with Nebraska Open Meetings Act Section 84-1410 of the Nebraska Revised Statutes.

NEXT REGULAR MEETING

December 30, 2025 regular board meeting at 2:30 pm.

ADJOURNED

Doug Woodbeck, Chairperson asked if there was any other business to come before the Board. With no further business being noted the meeting was adjourned at 3:59 pm.

Doug Woodbeck, Chairperson of the Board

Date