

Board of Directors
June 2, 2021
Regular Board Minutes

1. CALL MEETING TO ORDER:

The regular meeting of the Gordon Memorial Hospital District Board of Directors was called to order by Doug Woodbeck, Chair at 4:02 P.M. on June 2 2021 at GMH, 300 East 8th, Gordon, Nebraska. Acknowledgement of Open Meetings Law Posted on East wall.

A. Roll Call: Present: Carol Balius, Brooke Gates, Kathy Weihe, Doug Woodbeck. Absent: Patty Faulk.

Staff: Doris Brown CEO, Kelsey Smith, CFO, Megan Heath, CNO, Stephanie Huffman, Administrator – GCC, Jordan Huether, IT System Administrator.

B. Approval of Agenda: Brooke Gates made the motion to approve the Agenda for June 2, 2021. Motion seconded by Carol Balius. Roll call vote: Carol Balius-Yes, Brook Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

2. CONSENT AGENDA: Motion was made by Carol Balius to approve the Consent Agenda Seconded by Brook Gates.

A. Minutes from the April 28, 2021 Regular Meeting.

B. Medical Staff Minutes from Regular April 22, 2021 Meetings.

Roll call vote: Carol Balius-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

3. REPORTS:

A. Financial Report: Kelsey Smith, CFO presented the financials for the month of April 2021. The Balance Sheet and Income and Expense Statements for Combined, Hospital, Clinics and Gordon Countryside Care were reviewed. Days Cash on Hand excluding COVID funding is remaining at 90. For the month of April 2021, the facility had a net income of \$305K compared to a budgeted loss of \$90K, primarily due to increased hospital revenue for the ER and Inpatient side. Gordon Countryside Care also exceed revenues budgeted for the first time this year! Revenues exceeded budget by \$400K. Cash collections were strong for April at \$1.2M for the month. Y-T-D net income is \$2.2M. The individual Operating/Income Statements are as follows for April: Hospital profit for the month \$330K; Gordon Clinic loss of -\$9K; Rushville Clinic loss of -\$1.4K and Gordon Countryside Care loss of -\$10K. Contract Labor is still running over budget, but is less than March 2021. Professional Fees are under budget for April due to our own providers picking up more shifts in the ER. Supplies and Drugs are still high and will continue to be due to COVID19 and supply and labor shortages across the globe. Medicare began withholding 25% of GMH payments to begin the recoupment of the Medicare Accelerated Payment received last year at the start of the pandemic. As of April 30th, GMH has paid back \$40,000. Motion made by

Kathy Weihe to accept the Financial Reports for April 2021 as presented. Motion seconded by Brooke Gates. Roll Call vote: Carol Balias-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

B. CNO Report: CNO report was handed out with the board packet. Megan Heath reviewed with the board. She is looking into an agreement with Rural Partners in Medicine group, who also provide surgeons for Alliance and Chadron. This would allow the facility to increase surgical procedures offered to patients here in Gordon. The agreement is included in the board packet. There would be additional costs for supplies and capital equipment as surgeons for different specialties gradually start coming to Gordon. Initially the facility would start with hand and shoulder procedures that are on an outpatient basis. GMH passed its 2nd trauma designation survey with no deficiencies and surveyors were very impressed with the recent installation of Avera eCare in the ER. The facility is participating in the TAKEheart initiative to help build our cardiac rehab patient census back up after experiencing a significant drop from the pandemic.

C. Quality: Amanda Kehn was not present. The April Quality Report was included in the board packet. There were no further questions on the report.

D. CEO: Report included in the board packet. Doris Brown stated the activities for the Nurses/Hospital and LTC week celebration went very well, although she would be providing lunch for GCC, as the winner of the food drive. There were over 4,000 items collected to donate to the local food pantry. Chris LaRose, FNP will be coming onboard as a new medical provider for GMH! He had already started the process to obtain his Nebraska license. Hopefully, he will be able to start training in the clinic and ER setting by the first part of July 2021. As a reminder, the strategic planning session is scheduled for the afternoon of June 18 and the morning of June 19th.

E. Department Reports. Department Reports were included in the Board packet. Stephanie Huffman, Administrator at GCC, stated she is working on increasing the census for the facility. They are again open for visitors, after another small outbreak of COVID19. The new nurse's station has been installed and maintenance is working on installing the new flooring, to replace the carpet in the hallways.

4. NEW BUSINESS:

A. Discuss, Consider and Take Action on Quote from Rasmussen for 2 Negative Air Pressure Rooms. COVID 19 funding. Carol Balias made the motion to accept the quote from Rasmussen in the amount of \$58,712.00 to convert 2 patient rooms to negative air pressure rooms, in the amount of \$58,712.00. Kathy Weihe seconded the motion. Roll Call vote: Carol Balias-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

B. Discuss, Consider and Take Action on quote to replace pneumatics on OR, Exhaust fans, 2-fan coil units and 8 vav zones with electronic controls from Rasmussen in the amount of \$77,292.00. Doris stated this was needed to correct the temperature fluctuations in OR to

maintain compliance with regulatory temperature settings. This would also address the HVAC system that has been on the capital equipment list for the last few years. Brooke Gates made the motion to accept the quote from Rasmussen to replace the pneumatics in the amount of \$77,292.00. Motion seconded by Carol Balius. Roll Call vote: Carol Balius-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

C. Set date for Fiscal Year 2022 Operating and Capital Budget Special Meeting. Doris stated in order not to have an additional meeting in the month of June, she would like to have the budget meeting right before the regular June meeting, on the 30th. After discussion the board decided to have the meeting on the 18th of June, during the strategic planning session. The meeting will be scheduled for 4:30 p.m.

D. Discuss, Consider and Take Action on quotes from Provider Plus, Direct Supply and Hinn's Furniture for new Resident room furniture for GCC. COVID19 funding. After reviewing quotes, Kathy Weihe made the motion to accept the quote from Provider Plus for the "Peachtree" designed furniture in the amount of \$22,400. Motion was seconded by Carol Balius. Roll Call vote: Carol Balius-Yes, Brooke Gates-Abstain, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

E. Discuss, Consider and Take Action on Review and Approval of 2020 Community Health Improvement Plan of Gordon Memorial Hospital. The document was sent out earlier to board members to review. The information in the document is from the Community Needs Assessment process and identified needs should be address in the Strategic Planning process for Gordon Memorial Hospital District. As a Critical Access Hospital we are required to do the Community Needs Assessment every three years. The Panhandle healthcare facilities do theirs in conjunction with the Panhandle Public Health District process. Brooke Gates made the motion to approve the 2020 Community Health Improvement Plan of Gordon Memorial Hospital as presented. Carol Balius seconded the motion. Roll Call Vote: Carol Balius-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

F. Discuss, Consider and Take Action on quotes from Vonage and Avaya for telephone system for hospital and clinics. (COVID19 funding). Jordan Huether, IT System Administrator, discuss the two quotes with the board. He recommended the quote from Avaya for the Cloud Office by RingCentral under ConvergeOne in the amount of \$13,404. The new system would have increased capabilities over current Avaya system. The phone system at the Rushville Clinic quit working a several days ago. Brooke Gates made the motion to accept the quote for the Avaya Cloud Office by RingCenter under ConvergeOne in the amount of \$13,404.00. Kathy Weihe seconded the motion. Roll Call Vote: Carol Balius-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

G. Discuss, Consider and Take Action on Master Services Agreement with Rural Partners in Medicine, LLS, to provide Orthopedic Surgical Program. This is the program mentioned in CNO report and discuss earlier. Carol Balius made the motion to approve moving forward with the Master Services Agreement with Rural Partners in Medicine, LLS, to provide Orthopedic

Surgical Program. Motion seconded by Brooke Gates. Roll Call Vote: Carol Balius-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

H. Discuss, Consider and Take Action on quote from Arthrex Sports Medicine for Orthopedic Surgical Instruments and equipment. Doris stated this was on the agenda to let board know how much instruments and equipment might cost for the Rural Partners in Medicine agreement. Instruments and equipment will not be ordered until the facility decides on the surgeon who will be coming to Gordon and getting their input on instruments or equipment that they would want to use with their procedures. No Action Taken.

I. Discuss, Consider and Take Action on quotes for Procedure Table for Rushville Clinic. (COVID19). Brooke Gates made the motion to approve the Vitality Medical quote for the Brewer Assist 7000 Power Procedure Table in the amount of \$8,543.00. Carol Balius seconded the motion. Roll Call Vote: Carol Balius-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

5. OLD BUSINESS

A. Discussion and update on COVID-19.

- COVID 19 Spending Report was included in the packet, no further discussion was held.

6. POLICIES AND PROCEDURES

There were not policies for review at this time.

7. CREDENTIALING:

June 2021

Initial Appointment

Thomas Derby, D.O.	Family Medicine	Consulting/Provisional	June 2 2022
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Re-Appointment

David Dungan, M.D.	Radiology	Consulting	May-23
Jeffrey Weingardt, M.D.	Radiology	Consulting	May-23
Andrew Sonin, M.D.	Radiology	Consulting	May-23
Benjamin Sacks, M.D.	Radiology	Consulting	May-23
Peter Ricci, M.D.	Radiology	Consulting	May-23
Gregory Reuter, M.D.	Radiology	Consulting	May-23
Elizabeth Maddox, M.D.	Radiology	Consulting	May-23
Craig Jones, M.D.	Radiology	Consulting	May-23
Ross Goldstein, M.D.	Radiology	Consulting	May-23

Resigned/Not Reappointing

Sarah M. Beale, M.D.	Radiology	Consulting	17-May-21
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Motion made by Brooke Gates to approve Initial, Re-appointments and Resigned list of providers as presented for May. Motion seconded by Kathy Weihe. Roll Call vote: Carol Balius-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

8. **PUBLIC COMMENT PERIOD:** Related to June 2, 2021 agenda items (comment period limited to five minutes). N o c o m m e n t s .

9. **EXECUTIVE SESSION**

- A. Such Closed session is in accordance with Nebraska Open Meetings Act Section 84-1410 of the Nebraska Revised Statutes.

Next Regular Meeting: June 30

10. **ADJOURNED.** Doug Woodbeck asked if there was any other business to come before the Board. With no further business being noted the meeting was adjourned at 5:30 p.m.

Doug Woodbeck

Doug Woodbeck, Chairman of the Board

9 July 2021

Date