

Board of Directors
June 29, 2022
Regular Board Minutes

1. CALL MEETING TO ORDER:

The regular meeting of the Gordon Memorial Hospital District Board of Directors was called to order by Cornelius Ray, Vice-Chair at 4:00 P.M. on June 29, 2022 at GMH, 300 East 8th, Gordon, Nebraska. Acknowledgement of Open Meetings Law Posted on East wall.

A. Roll Call: Present: Patty Faulk, Cornelius Ray, Kayti Schwarting

Absent: Doug Woodbeck and Kathy Weihe.

Staff: Doris Brown CEO, Kelsey Smith, CFO, Michaela Yardley HR Manager, Amanda Kehn, CQO, Rosanna Kirk, LPN, and Cassie Banks, DFNP.

B. Approval of Agenda: Patty Faulk made the motion to approve the Agenda for June 29, 2022. Motion seconded by Kayti Schwarting. Roll call vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes. Motion passes.

2. CONSENT AGENDA: Motion was made by Patty Faulk to approve the Consent Agenda Seconded by Cornelius Ray.

A. Minutes from the May 25, 2022 Regular Meeting.

B. Minutes from the June 13, 2022 Special Budget Meeting.

C. Minutes from the May 19, 2022 Monthly Medical Staff Meeting.

Roll call vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes. Motion passes.

3. REPORTS:

A. Financial Report: Kelsey Smith, CFO, handed out the Balance Sheet and Income Statements for the month of May 2022. On the balance sheet under the Liabilities section, Kelsey pointed out that the HHS Stimulus Payback line was significantly less. This was due the audit adjustments. The Medicare Accelerated Payment line had also been adjusted, as the full amount due back to Medicare was completed in May. The Estimated Third Party Payable was increased slightly due to the Cost Report adjustment that was made to better reflect what our payable is for FY2022. Kelsey stated Medicare has been paying us at 20% for outpatient services to recoup the year to date overpayment. July 1, 2022 the amounts reimbursed will go back up to the new rates determined by the Cost Report that was submitted this Spring for FY2021. For the month of May, the facility had a substantial loss overall, due to the adjustments made to the deduction accounts to better reflect year to date financial numbers for FY2022. Year to Date the consolidated financials have a net income of \$837,432. Kelsey also stated that Gordon

Countryside Care would have had a profit for the month, if they had not had to use as many agency/traveler staffing. Stephanie and her team have done very well. Kelsey stated with all the paybacks and reductions in reimbursement from Medicare, overall the Days Cash on Hand only decreased a slight .75 day to 225.80. Cornelius Ray made the motion to accept the Financial Reports for May 2022 as presented. Motion seconded by Patty Faulk. Roll Call vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes. Motion passes.

- B. CNO Report:** Megan Heath, CNO is out on FMLA, no report included in packet. Doris stated Megan plans on returning in the later part of July, but will be working the floor due to staffing shortages. She would not be fully back to CNO duties until August 2022.
- C. Quality:** Amanda Kehn, CQO briefly reviewed her Quality report for May 2022 which was included in the Board Packet. Amanda also informed the Board that Anita Easton had recently passed her certification for infection control.
- D. CEO:** Doris Brown, CEO stated the correct number of residents for GCC is 27, not the reported 26. She also said Dr. Young's start date has been moved back one day to July 20th, instead of July 19th. The Gordon Rural Health Clinic remodel is almost completed. The flooring for the waiting area is finished. There are just a few minor items to be completed. The reception staff plan on moving into their new area on Tuesday, July 5th. Patty Faulk asked about the endodry equipment. Doris explained that after the equipment was ordered, it was discovered that the facility will also need to purchase a medical grade air compressor. Thomas Sandoz researched and it must be a certified air tech for installation per the NFPA guidelines. The cost of the air compressor will be between \$12,000 to 20,000 and there would be extra charges for the certified technician to install. He has had difficulty in finding anyone within our region who would be able to come to Gordon to install. Doris reminded the Board of Ronda Larson, P.A.-C's retirement lunch on July 14th. She also stated the interview with the FNP candidate to possibly replace Ronda had gone well, but today she found that there would be a delay, if we moved forward with an offer due to the loan repayment that the candidate was currently under would not apply to our facility. She will discuss further with Medical Staff and Executive Team as to whether we want to proceed with possibly hiring Krystal Rogers, MSN, ARNP, FNP-BC, CIC. Doris handed out the updated lease agreement for the Chuck Hinn property on Hwy 20 in Rushville. She stated that all the changes had been made and Chuck had a copy but was currently on vacation. There were no further additions to the report.
- E. Department Reports.** Stephanie Huffman, GCC Administrator stated that she had one potential admission in July, they were waiting on a family member who lives out of state to visit before the admission. She stated that originally GCC thought they were getting three tags from the recent state survey, but when the tags came back there were only two tags. She also stated the Fire Marshall had identified 3 tags when he visited the facility last week. The other Department Reports were included in the Board packet. Michaela Yardley reviewed the two HR policy revisions that were included in the June packet. For the EIB, verbiage was added to exclude cosmetic procedures as a covered item and for Educational Assistance Policy revision, the maximum reimbursement for employees was increased to \$5,250 and the timeline for the

reimbursement was changed. This was done to helping in recruiting and retaining our current employees.

F. NEW BUSINESS: There was no new business for the month of June.

4. OLD BUSINESS: There was no old business for the month of June.

5. POLICIES AND PROCEDURES

- A.** GMH-SWB-006 Activities Program for Swing Bed (revision)
- B.** GMHS-IC 019 COVID 19 Plan (Revision)
- C.** GMHS-IC-007a COVID 19 Employee Removal and Return to Work (revision)
- D.** GMH-IC-017 COVID 19 Patient and Visitor Screening and Management (Revision)
- E.** GMHS-IC-023 High Touch Surface Cleaning (Revision)
- F.** GMHD-HR-283 Educational Assistance Policy (Revision)
- G.** GMHS-HR-084 Extended Illness Bank (EIB) (Revision)

Patty Faulk made the motion to approve the above revised policies as presented. Cornelius Ray seconded the motion. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes. Motion passes.

6. CREDENTIALING:

Cornelius Ray made the motion to approve the Initial Appointment for Justin Young, M.D., Family Practice for Active/Provisional, expiration 6/30/2023 and Kirk Brown, M.D. Hospitalist, Telehealth/Proxy, expiration 6/30/2023; Re-Appointment for Bruce Forney, M.D., Family Practice, for Consulting, expiration June 2024, and Randall Williams, M.D., Pathology, Consulting expiration June 2024. Motion was seconded by Patty Faulk. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes. Motion passes.

7. PUBLIC COMMENT PERIOD: Related to June 29, 2022 agenda items (comment period limited to five minutes). **N o c o m m e n t s .**

8. EXECUTIVE SESSION

- A.** Such Closed session is in accordance with Nebraska Open Meetings Act Section 84-1410 of the Nebraska Revised Statutes. No Executive Session held.

At 4:47 p.m. Patty Faulk made the motion to go into Executive Session. Motion seconded by Cornelius Ray. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes. Motion passes. Everyone left the meeting except Board and Cassie Banks, DFNP.

At 6:06 p.m. Patty Faulk made the motion to go out of Executive Session and return to regular session. Kayti Schwarting seconded the motion. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes. Motion passes.

Next Regular Meeting: July 26, 2022.

9. **ADJOURNED.** Cornelius Ray, Vice-Chair asked if there was any other business to come before the Board. With no further business being noted the meeting was adjourned at 6:07 p.m.

Doug Woodbeck

Doug Woodbeck, Chairman of the Board

8-30-2022

Date